

## TRI-TEC WINDOWS LTD HEALTH AND SAFETY POLICY STATEMENT

Tri-Tec Windows Ltd is totally committed to the promotion of Health & Safety. I will provide, as far as is reasonably practicable, the necessary leadership and resources required to maintain health and safety.

The company recognises that Health and Safety is a business function and must, therefore, continually progress and change. Our approach to safety is based upon the identification and control of risks.

The company believes in constantly improving Health & Safety standards and performance. To this end it will endeavour to ensure that all relevant statutes, regulations and Codes of Practices are complied with.

The minimum standards that will be adopted by the company are those required by law, although the company will always seek to exceed these where there is a demonstrable benefit.

The company recognises that safety is the responsibility of everyone and not just a function of management. Managers have specific duties and responsibilities to comply with the letter and the spirit of company policy. However, the Health and Safety of our employees and of other people is an area in which ALL employees have obligations and responsibilities. The company actively promotes the involvement of all employees in safety management.

In accordance with the requirements of the Health and Safety at Work Act 1974 and the Management of Health and Safety at Work Regulations 1992, the Company will:

- Carry out suitable and sufficient risk assessments.
- Investigate accidents and near hits in order to determine their causes and take action to prevent a recurrence.

In order to provide:

- Safe plant and equipment
- Safe place of work
- Safe systems of work
- Adequate supervision, training, instruction and information

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To ensure that this policy is effective we will:

- Review it annually, or on significant changes in our business
- Make any such changes known to our employees
- Maintain procedures for communication and consultation between all levels of staff on Health and Safety matters.

FLETCHER HODGINS  
DIRECTOR  
TRI-TEC WINDOWS LTD